

Building Enforcement Workshop

Terry Bramham and Georgie Ward are conducting this practical and informative workshop which will be of particular relevance to Municipal Building Surveyors, their Delegates and Building Enforcement Officers.

Participants will be taken through the various processes and techniques designed to assist in the successful enforcement of the *Building Act 1993* from initial inspection through to prosecution.

The workshop will focus on -

- Responsibilities of Building Officers – Duty of Care;
- Service of Notices;
- Investigative & interviewing techniques;
- Interacting with relevant persons;
- Follow-ups & file management;
- Commencing prosecution proceedings, including the recently expanded s 16 offences;
- Preparing for court;
- Evidentiary proofs; and
- How to be a good witness.

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WORKSHOP DETAILS:

DATE: Wed, 14 March 2018

VENUE: Manningham Function Centre

699 Doncaster Road
Doncaster

TIME: 10.00am – 1.00pm (followed by
a light lunch)

COST: \$385.00 (incl. GST) *All course
materials & refreshments will
be provided including lunch.*

To register for this workshop -

Email your booking and contact details, register online or complete the registration form and return to our office by email or fax

Booking Contact: _____

Job Title: _____

email: _____

Registrant Name: _____

Job Title: _____

email: _____

Registrant Name: _____

Job Title: _____

email: _____

Council: _____

Phone: _____

Complete registrant details if different from above:

Registrant Name: _____

Job Title: _____

email: _____



Number of registrants

Purchase Order # (if required)