

# General Enforcement Workshop

*The competent investigation of an alleged offence will ultimately determine the success of any resultant prosecution.*

Terry Bramham and Georgie Ward are conducting this practical and informative enforcement workshop designed specifically for Local Government Enforcement Officers.

The workshop will focus on improving investigative techniques as well as discussing the key principles and skills required for officers to properly discharge their duties. Relevant 'real life' case studies will be considered, including a 'mock' Court presentation for participants to observe.

All officers, regardless of their experience or area of expertise, will benefit from this workshop which will better equip attendees to **confidently** and **successfully** undertake enforcement duties.

The following topics will be addressed –

- Powers of Authorised Officers;
- Investigative & interviewing techniques;
- The consequences of unsuccessful enforcement;
- Preparing a brief of evidence;
- Evidentiary proofs, photographs & certified documentation;
- Prosecution proceedings in the Magistrates' Court; and
- Tips on how to be a competent witness, AND MORE!

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## WORKSHOP DETAILS:

**DATE:** Wed, 30 Aug 2017

**VENUE:** Manningham Function Centre

699 Doncaster Road  
Doncaster

**TIME:** 10.00am – 1.00pm (followed by a light lunch)

**COST:** \$385.00 (incl. GST) *All course materials & refreshments will be provided including lunch.*

## To register for this workshop -

Fax or email this form to the Macquarie office or submit your details online at [www.macquarielawyers.com.au](http://www.macquarielawyers.com.au)

**Booking Contact:** \_\_\_\_\_

**Council:** \_\_\_\_\_

**Job Title:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**email:** \_\_\_\_\_

*Complete registrant details if different from above:*

**Registrant Name:** \_\_\_\_\_

**Registrant Name:** \_\_\_\_\_

**Job Title:** \_\_\_\_\_

**Job Title:** \_\_\_\_\_

**email:** \_\_\_\_\_

**email:** \_\_\_\_\_

**Registrant Name:** \_\_\_\_\_

**Job Title:** \_\_\_\_\_

**email:** \_\_\_\_\_



Number of registrants

Purchase Order # (if required)