

# Council officers exercising delegated authority Workshop (60 min)

In recognition of the vast number of decisions which are made within Councils every day, Councils could not properly function without delegating authority to delegates who are then empowered to make decisions on Council's behalf.

Terry Bramham is conducting a virtual 60 minute workshop to practically explain the important obligations imposed on delegates, including -

- The distinction between statutory appointments, authorisation and delegation;
- The delegation framework comprising the instrument of delegation;
- Necessary considerations for delegates including how to properly exercise a statutory power and ensure that transparency and procedural fairness are part of that process; and
- The consequences of acting beyond the scope of the delegate's power.

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## WORKSHOP DETAILS:

**DATE:** Wed, 14 July 2021

**VENUE:** Virtual - via Zoom

**TIME:** 10.00am – 11.00am

**COST:** **\$110.00 (incl. GST) All course materials will be provided.**

## To register for this workshop -

Email your booking and contact details, register online or complete the registration form and return to our office by email

**Booking Contact:** \_\_\_\_\_

**Job Title:** \_\_\_\_\_

**email:** \_\_\_\_\_

**Registrant Name:** \_\_\_\_\_

**Job Title:** \_\_\_\_\_

**email:** \_\_\_\_\_

**Registrant Name:** \_\_\_\_\_

**Job Title:** \_\_\_\_\_

**email:** \_\_\_\_\_

**Council:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

*Complete registrant details if different from above:*

**Registrant Name:** \_\_\_\_\_

**Job Title:** \_\_\_\_\_

**email:** \_\_\_\_\_



Number of registrants

\_\_\_\_\_  
Purchase Order # (if required)